

Doug Dvorak A/V Requirements

1. Microphone:

- Wireless lavalier microphone (preferred)
- Wireless handheld microphone (as backup)

2. Projector & Screen:

- High-lumen projector suitable for venue size
- Large screen(s) placed for optimal audience visibility
- HDMI input PC NOT APPLE

3. Laptop Connectivity:

- Doug will use his own PC/laptop for the presentation
- Requires **HDMI** connection to venue's A/V system
- Please provide a backup **ClickShare or USB-C to HDMI adapter**
- Doug will bring his own wireless presentation clicker

4. Audio Output:

- Connection to in-room **sound system** for embedded video/audio playback from his presentation
- 3.5mm audio out or USB-C compatible (Doug will bring adapter if requested in advance)

5. Stage Setup:

- Small **table or lectern** (for laptop and notes)
- Bottle of **water**

·Room for Doug to **walk and engage** with the audience—he is a highly mobile speaker

6. Lighting:

- Stage should be **well-lit**, especially for video recording and photography
- Avoid direct lighting in Doug's eyes

7. Sound Check:

- Doug requires access to the venue **30–45 minutes prior** to his presentation for a **sound and equipment check**

8. Recording (If Applicable):

- Recording is permitted only with **prior written consent**
- Doug may request a copy of the footage for promotional purposes.