



Simon T. Bailey AV/Room Requirements

To deliver the best possible session for your attendees, Simon will need:

Audio/Visual:

- Wireless Lavalier
- LCD projector & Screen
- Laptop equipped for sound and video output (*Simon will bring his presentation on a flash drive*)
- Wireless microphones for audiences greater than 200 people
- Sound check at least one hour prior to presentation

Room Set-up:

- Simon prefers crescent rounds but can work with whatever the client needs to do to accommodate their group.
- If facilitating a workshop session:
- Please set the room in rounds to encourage dialogue.
- A wireless mic for the person introducing Simon and to use in workshop sessions is also recommended.

Depending on the size of the group, an additional wireless mic and two staff members assigned as mic runners will also keep the dialogue moving.